

**MINUTES:** Zoning Advisory Committee

**DATE:** November 6, 2024

**TIME:** 02:00 PM

## **Meeting #11**

### **IN ATTENDANCE**

From MRB: Shaun Logue, Lance Brabant. Village Manager: Shari Pearce. Office Clerk: Aimee Doser. Code Enforcement Officer: Mark Mazzucco.

### **BOARD**

Harry Reiter, Ignatius LaDelfa, Laura Pettine, Dave Wright, Kim Fay, Rob Reimer

### **MEETING AGENDA**

1. Welcome & Reminders
  - a) October 7<sup>th</sup> Meeting Minutes Recap
  - b) **Public Workshop Event #2 - Flyer**
  - c) Tentative Project Schedule
  
2. Oct. 24<sup>th</sup> Meeting Recap: Mark Mazzucco
  - Oct 7<sup>th</sup> Meeting Briefing
  - Key Updates & Discussion
  
3. Draft Zoning Map
  - Final Updates
  
4. Schedule I: Land Uses or Activities Table (Attachment 2)
  - Oct. 7th Updates
  
5. Schedule II: Lot and Bulk Requirements Table (Attachment 3)
  - Oct. 7th Updates
  
6. Draft Code Update: Articles I - XIII
  - Latest & Key Updates!!
  - Remaining Items
  
7. General Discussion & Next Steps
  - a) Committee Meeting #12
  - b) **Public Workshop Event #2 - November 14th**
  - c) **Homework!!**

## **DISCUSSION**

Shaun Logue (MRB) discussed how the second Public Workshop will run. It will be open house format again, and there will be slides running on the screen. Workshop #1 was how the committee was going to approach this project of updating the codes, workshop #2 will be what has been produced, the results.

Committee member Laura Pettine suggested putting the presentation/slideshow on our website.

Office Clerk Aimee Doser will be giving the workshop flyers to a few businesses in the Village such as the Parma Public Library, Tops Supermarket, and the Pharmacy.

As for the tentative project schedule, the committee is on task with the draft. The draft will be presented to the Village Board 12/03/24 meeting, and they will go over key highlights.

Village Manager Shari Pearce stated that she met with the Village Attorney, and he would like a red line version of the draft so he can see the before and after of what has been done/changed. He will need about 4-6 weeks to review. The draft will be reviewed by the Village Board and then the Village Attorney.

Shaun Logue (MRB) stated that he has already sent a red line version of the draft to Melissa Keller (DOS), per her request. The county has 30 days to review. There will be a public hearing in February.

Schedule I – All changes from the October 7<sup>th</sup> meeting have been updated. The biggest change was on page 2, Daycare Home – changed to Permitted and Specially Permitted Use, due to found legislation stating that if you restrict in a residential district, it may be challenged, and it has been in the past.

Committee member Laura Pettine stated that she thinks it should be SUP across the board so that the applicant must provide the ratio of adult to children, how much traffic, etc. Committee member Kim Fay agreed. Then all members seemed to agree as well. Shaun Logue stated that he can make that change.

Code Enforcement Officer Mark Mazzucco discussed the changes he would like to make to a few things on pages 3 & 4 such as, Tavern, Specialty Restaurant, Mixed Use Building, and Retail Sales.

No changes to Schedule II.

As for Articles I – XIII, the following adjustments have or will take place:

- Pronouns were fixed
- Page 76 #12 – Prohibited districts were identified
- Page 62 - Keeping site plan review exemptions
- Page 77 #3 Flat Signs – definition will be removed, and a new description will be inserted to allow them as long requirements are met.
- Page 72 C – Adjusted feather flags to no higher than 6 feet
- Page 80 – Committee member Dave wright would like to see Antenna's Permitted added under the "Towers" section 275-47.

## **NEXT STEPS**

Public Workshop #2 – November 14<sup>th</sup> 5:30pm - 7:30pm

## **NEXT MEETING**

Tuesday December 3rd, 2024, at 6 P.M. with the Village Board

Respectfully Submitted,

Aimee Doser, Office Clerk